

Northwest Kansas Regional Homeland Security Meeting  
May 11th, 2009, Sheridan County EMS Building, Hoxie

Jason Moses, Vice Chair, called the May 11<sup>th</sup>, 2009 meeting of the Northwest Kansas Regional Homeland Security Council to order at 10:00 a.m. Participants were asked to introduce themselves.

Members and Guests Present:

Deb Kaufman, Region I EMS

Doug Janssen, Russell Fire Dept.

Ray Smee, Goodland Police Dept.

Al Pietrycha, National Weather Service

Gary Rogers, CH/RA/SH Co. EM

Kathleen Fabrizius, Trego Co.

Chris Brown, Phillips Co.

Susan McMahan, Thomas Co. EM

Jason Moses, Vice Chair, Member at Large

Tami Wood, NW Reg. Hosp. Admin.

Jim Schroeder, Rawlins Co.

Jacque Boultinghouse, Sheridan Co.

Jim Fisher, Rush Co.

Toby Prine, NW KS Reg. Coordinator for EM

Corina Cox, Fiscal Agent

Gail Ogle, Russell Co. GIS Coordinator

Ray Smee moved the minutes of the March 9, 2009 meeting be approved. Jim Fisher gave motion second. Motion carried.

**Northwest Kansas Regional Coordinator for Emergency Management Report:** Toby Prine reported the Regional Council Leadership Summit is on June 11-12, 2009 in Wichita. Deb Kaufman and Jason Moses will represent the Northwest region at the leadership summit. The leadership from the Region Councils meets to discuss how they do business, share ideas, and discuss prospective projects.

Toby Prine's schedule for June is extremely busy. He has the vigilant guard exercise June 18 – 24, 2009. The lead up and follow through on that exercise will occupy a lot of his time. The first part of the exercise will be having him located in De Moines, Iowa for 3 days as a liaison and exercise controller for the State of Kansas. Then he will return to Salina and do the latter half of the exercise. If you have some type of emergency going on in your county, do not hesitate to call him. If you have questions regarding confusion between March Madness and the actual events for the Strategic National Stockpile, please let him know. He apologized for not being in the region as much during this busy time; he has been interim coordinator for the Southwest Region also.

**Fiscal Agent Report:** Kerry McCue is not present at the meeting but sent reports. The Kansas Highway Patrol has issued a check for \$20,000 for the radio project for 2006. That check will be paid today by Ellis County. Following that payment, the balance in the 2006 account is \$14.82. Fiscal year 2006 is essentially finished. The fiscal year 2007 report was sent via email and will be reported on at the next meeting.

**Fiscal Agent Report:** Corina Cox distributed the 2008 master accounting and financial sheet. The second set of pages is the draft for the trailer specifications. The Cross Match has been ordered for Logan, Rush, and Wallace Counties. The cameras for the Cross Match system are a 2009 project. The equipment for radio system upgrade has been ordered and is in Great Bend pending programming. We will do the transfer of property as soon as programming is complete. The Medical Surge Response Trailers specifications are being drafted. Purchase will be run through the deployable resource committee.

**2009 Fiscal Agent Appointment:** Ray Smee moved North Central Regional Planning Commission / Northwest Kansas Planning and Development be appointed fiscal agent for the 2009 grant cycle. Gary Rogers seconded motion. As point of discussion, Deb Kaufman reported that Kerry McCue had stated Ellis County was also interested. Motion passed.

**NW Region Hospital Strategic Plan Meeting Report:** Tami Wood distributed information regarding the NW Region Hospital strategic planning meeting held on April 29, 2009 in Hays. The hospitals set out a strategic plan for the next three years. This was accomplished utilizing the target capabilities. Nine goals and objectives were identified, and at the very end we also have other items to be decided. It includes our education on radios and subsequent exercises that will be performed over the next three years. We wanted the Homeland Security Council to see how we are planning. Contact Tami Wood with questions or concerns about the document.

Jason Moses will be initiating education regarding the usage of the radios. The 800 MHz system will be another layer of communication; they will continue day to day communication on the radio frequency they currently operate on. The hospitals will also have the capability of 800 MHz hospital to hospital communication. If they want to use it for EMS traffic, that is fine. At present there are only 20 ambulances /one per service that will have 800 MHz radios installed under this project. Other Regions have completely outfitted every EMS ambulance. Each hospital and EMS will be installing the radios with the vendor of their choice. It will be handled much like MOCOM. Equipment is ordered and staged in Great Bend. Jason Moses reported he is ready to send out the letters to the counties to complete the shared mutual agreements and the transfer of properties.

**Committee Meetings/Committee Project Updates/Misc.:** Jason Moses explained that through the Stimulus Package, Kansas has received funding through the Public Transportation division at KDOT to convert 16 additional tower sites with digital trunk technology. These tower sites are predominantly in North Central Kansas. Southwest Kansas is receiving four additional sites to be converted. Northwest Kansas will receive three sites. The sites in Russell, Ellis, and Rooks Counties will be converted to the new trunk technology sometime in September. Sixteen are complete and the project will take 5.75 million dollars to complete. MOTO Bridge is being installed. They are hanging the microwave and the antennas near Colby. Jason Moses is rolling out the 2008 radio equipment and counties should be expecting letters and documents before long.

Gary Rogers stated his concern that some regional departments are still not receiving information from the representatives on this Council. This seems to be a problem that is state-wide. If there are suggested solutions to this problem, the Council would be happy to receive them for the meeting next month. Toby Prine stated this problem should be addressed with the leadership council, and should be the subject at a coordinating meeting. All the Regional minutes are posted to the website if entities would check that resource. This is an ongoing problem.

Toby Prine feels EMS does a fairly good job in our region with meeting for discussion and giving the representatives to this Council direction regarding chief concerns, and needed projects. He is wondering if that would work for other disciplines. Gary Rogers

stated that it states in the bylaws that if you are going to be a representative on this council, you have consensus for action from your outside representative entity. But the Council has no governance of that.

Jim Fisher moved meeting be adjourned. Jacque Boultinghouse provided motion second. Motion passed. The next meeting of the Council will be June 8, 2009. It is currently felt there will not be a need for a July meeting.

Respectfully submitted,

Deb Kaufman, Secretary  
(These minutes are not yet Council approved.)