

Northwest Kansas Regional Homeland Security Meeting  
July 12, 2010 Sheridan County EMS Building, Hoxie KS

Tami Wood, Chair, called the July 12, 2010 meeting of the Northwest Kansas Regional Homeland Security Council to order at 10:00 a.m. Participant introductions were completed.

Members and Guests Present:

Deb Kaufman, Region I EMS  
Bob McLemore, Fire Chiefs  
Lorraine Baughman, Public Health  
Al Pietrycha, Member at Large  
Steve Hirsch, Decatur County  
Kerry McCue, Ellis County  
Cindy Mullen, Logan County  
Jim Schroeder, Rawlins County  
Jim Fisher, Rush County  
Jacque Boultinghouse, Sheridan County

Tami Wood, Chair, Region Hosp Rep.  
Cole Presley, NW KS Sheriff's  
Gary Rogers, KEMA  
Mike Albers, Member at Large  
George "Pappy" Lies, Gove County  
Mickie Helberg, Graham County  
Chris Brown, Phillips County  
Butch Post, Rooks County  
Crissy Livengood, Sherman County  
Kathleen Fabrizius, Trego County  
Gail Ogle, RS Co GIS

**Approval of the Minutes:** Pappy Lies made a motion for approval of the June 14, 2010 minutes. Jacque Boultinghouse provided motion second. Motion carried.

**Fiscal Agent Reports:** Kerry McCue reported year 2006 is closed. The GIS project is progressing. They have faced some challenges with equipment orders particularly the ink cartridges and projectors. 2007 funds are nearly expended. The deadline for project expenditures is September 1, 2010.

Deb Kaufman reported Westley Kendall was en route to the meeting when unexpectedly delayed. He will send budget reports via email and Deb Kaufman will distribute them. When you receive the report, please note the three changes, two IMT entries and an entry for the emergency medical trailers. There are no other changes.

**Repeater System:** Mike Albers reported the Southwest Region has set up a repeater system. It is an alternate communication source for the Region. They have an extra repeater system, about \$8,500 worth of equipment that they are willing to donate. The Southwest Region Hospital group is donating \$1,000 dollars toward the install. The Northwest Region Hospital Emergency Preparedness may donate \$600. That leaves approximately \$1200 as the install is rather complex. If funded, they plan to install July 24, 2010. Pappy Lies moved to complete a change order/work plans and budget to allow for expenditure for the installation not to exceed \$1,200. Cole Presley provided motion second. Motion passed.

**Strategic Planning Discussion:** Cole Presley reported on the progress of the strategic plan. He presented a PowerPoint showing our most current self-evaluation. The Council discussed the evaluation and the diversity of the counties in our Region. In order to show value of the strategic plan, we have to know where we are today in order to be able to measure change. As a first steps in this strategic plan, we will do a resource-typing inventory at the county level. County representatives may request assistance from the county clerks. The evaluation tool will distributed via email. Please complete and return to Tami Wood or Cole Presley within 90 days.

**Patient Tracking:** Tami Wood reported on the June 14, 2010 conference call. The group is requesting patient tracking system information from the states boarding us to evaluate if it may be something we could coordinate. We are also evaluating the systems currently in use in Kansas. The

state system needs to be a central application that is expandable to meet future needs as well. The ability to scan photos and bar codes is one characteristic they are seeking.

**Project Updates:**

**Communications:** Mike Albers distributed copies and reported on the bids for 800 MHz radio installation in the PSAP, EOC, and ambulances. Pappy Lies moved to approve the bids as logged. Jacque Boultinghouse provided motion second. Motion passed. Cole Presley moved we accept bids for the installation of the 800 MHz mobile radio / one per service not to exceed \$400.00 per install. Jim Fisher provided motion second. Motion passed. Send all bills to the fiscal agent for payment following successful installation.

**IMT Project:** Bob McLemore reported the radios are installed in the IMT trailers. Keith Haberer has identified a need for a set of portable radios if there is money remaining. There is an incident action plan class in two weeks in Hays. The next IMT meeting will be in September.

**GIS Project:** Chris Brown reported on the FY 2009 GIS school-mapping project. He distributed status maps. He would appreciate follow-up from the county contacts. Participant email addresses will be gathered and grouped so timely updates and information can be circulated.

**Medical Surge Trailers:** Deb Kaufman reported the first list of equipment and supplies is ready to order and the process will be cleared with the fiscal agent.

The GIS project printers are here today and ready for pickup. Please complete paperwork and coordinate that pickup with Chris Brown.

Steve Hirsch moved to adjourn. Crissy Livengood provided motion second. Motion passed.

The next meeting will be August 9, 2010 at 10:00.

Respectfully submitted,

Deb Kaufman, Secretary

**(These minutes are not yet Council approved.)**