

## **SE Kansas Regional Homeland Security Council Minutes May 15, 2012**

**Call to Order:** The SE Kansas Regional Homeland Security Council was called to order by Scott Wiltse at the South KDOT Building in Chanute on at 10:05 am on Tuesday, April 17, 2012.

**Roll Call:** A quorum was present. **Members:** Scott Wiltse; Ed Garner; Larry Steeby; Chris Way; Jim Wilson; James Grimmatt; Keith Jeffers; Angela Murphy; Danny Thayer; Byron Shultz; Byrdee Miller-Marcic; Pam Beasley; Jim Miller. **Proxy:** Eric Shoemaker for Paul Ballou. **Guests:** Jackie Miller, KDEM; Lt. Colonel Dave Young, KS National Guard; Janis Goedeke, Crawford Co. Health Dept; Wayne Nelson, AHIMTA; Teresa Starr, Neosho Co, Health Dept; Betha Elliot, Cherokee Co. Health Dept. **Fiscal Agent:** Ron Seyl, SEKRPC. **Secretary:** Cassie Edson.

**Approval of previous Minutes:** Chris Way made a motion to approve the April minutes as presented, seconded by Pam Beasley. The motion passed.

**Fiscal Report, Ron Seyl:** FY09 is completely finished; \$154.71 remained unspent. FY10 is 40.99% spent, \$254,603.77 remains uncommitted. FY11 has not yet been approved. New form for Transfer of Property has been distributed. CDBG funds will be available soon through SEKRPC. Funding for approved projects such as fire stations available for communities that are at least 51% low-moderate income. 25% match—only two projects in a community can be ongoing at any one time. Contact Ron for more information. Chris Way made a motion to accept the fiscal agent report as presented, seconded by Larry Steeby. Motion passed.

### **Committee Reports:**

**Search and Rescue, Chris Way:** Reviewed lessons learned during recent Bourbon Co. drill. Call back system tested, and worked well. Requests for mutual aid need to be very specific; 421-2100 contact number has checklist/worksheet to help ensure that all details are made clear. A flyer with contact information for the regional team has been sent out to Emergency Managers. Team has been audited by KHP for large equipment.

**IMT, Jackie Miller:** Team met this morning. Team will have opportunity to exercise at the Search and Rescue Conference in October.

**Law Enforcement, Danny Thayer:** Had audit for equipment by KHP.

**ID & Accountability, Byrdee Miller-Marcic:** ESF partners meeting next month in Topeka. It has been a complex task to get all codes assigned.

**Communications, Pam Beasley:** No report

**Haz-Mat, James Grimmatt:** Team helped respond to a diesel spill in Cherokee Co. Although the spill was noticed in the morning, the team was not called until evening; darkness made response difficult, but final outcome was satisfactory.

**Planning/Training/Exercise, Keith Jeffers:** All Battle Books and Windshield guides have been distributed. If any corrections need to be made, notify Keith to be changed with the next printing. Byrdee stated that despite several requests during the draft review, her e-mail information was not corrected, and is wrong in several places in the finished product. Jackie noted that overall response to the project has been very positive, with a consensus that this has been one of the most practical and helpful projects that the council has undertaken. Some changes will need to be made in the regional plan, including the requisition form—requests should be made by calling, not by using the form provided.

**KDEM, Jackie Miller:** There have been a lot of staff openings at KDEM recently, including a Training Director opening. Interviews for openings are continuing. The NE Regional Coordinator position has been filled. New staff has been appointed at Crisis City.

**Old Business:** Byrdee has been notified that the Office of Communications at KDEM will be sustained for one more year.

**New Business:** Since the last council meeting, Scott Wiltse presented the projects for the new grant to the state Committee on Emergency Planning and Response. There are quite a few new committee members, therefore lots of questions about the projects and justification required—not a rubber stamp process.

**Announcements/Comments:** None

**Adjourn:** Chris Way made a motion to adjourn; seconded by Larry Steeby. Meeting adjourned at 11:30 am.

Sign In Sheet

Southeast Kansas Regional Homeland Security Council

MAY 12

First	Last	Agency Name	Signature	Email Address if Changed	Phone # if Changed	Voting Member (Y/N)
Scott	Wiltse		<i>SW Wiltse</i>			Y
Cassie	Edson	WCHD	<i>Cassie Edson</i>			N
Eric	Spooner	Fort Scott FD	<i>Eric Spooner</i>			N
Janis	Gaedeker	Princeton Co HD	<i>Janis Gaedeker</i>			N
Ed	Gardner	Lawler 8	<i>Ed Gardner</i>			Y
Larry	Steeby	Parsons	<i>Larry Steeby</i>			Y
Wayne	Nelson	AWMFA	<i>Wayne Nelson</i>			N
Chris	Way	Lohrville Co EMS	<i>Chris Way</i>			Y
Tim	Wilson	Quinn EMS	<i>Tim Wilson</i>			Y
James	Carramatta	Coffeyville	<i>James Carramatta</i>			Y
Keith	DeFers	Borison Co	<i>Keith DeFers</i>			Y
Angela	Murphy	Allen Co 911	<i>Angela Murphy</i>			Y
Danny	Kuyser	Needles 401	<i>Danny Kuyser</i>			Y
Teresa	Starr	Needles	<i>Teresa Starr</i>			N
Patricia	Elliff	Cherokee Co	<i>Patricia Elliff</i>			N
Debra	Wilder	Kearny	<i>Debra Wilder</i>			N

Paul Ballou

