

SE Kansas Regional Homeland Security Council Minutes February 16, 2010

Call to Order The SE Kansas Regional Homeland Security Council was called to order by Chairman Rick Brown at the South DOT Building in Chanute at 9:25 am on Tuesday, February 16, 2010.

Roll Call Members in attendance included, Ed Garner, Chris Way, Jim Wilson, Joey Adams, Keith Jeffers, Byrdee Miller-Marcic, Paul Ballou, Greg Allen, Larry Steeby, Ken Parker, Jim Miller, and Rick Brown. Proxies: Nancy Lamb for Jason Allison; Pamela Beasley for Tom Williams; Kevin Jones, for Andy Moffitt. Guests included Jackie Miller, Angee Morgan, John Eichkorn, Mark McCleary Sr., Linda Weldon, John Cyr, Gilbert Tabares, Bret Rowe, and Robin Reitmeyer. Cassie Edson served as secretary.

Approval of Minutes: the January minutes draft was amended to include Jim Miller on the attendance roster. Chris Way made a motion to accept the minutes from the January 19 meeting as amended. Ed Garner seconded the motion, motion passed.

Fiscal Agent Report: The fiscal agent report was presented by John Cyr. Written program summaries were provided for FY 07 and 08. The contract for FY 07 terminates in May 2010, and all funds must be committed with invoices in hand by April 1, 2010 in order to finalize paperwork to get the funds. The FY 08 contract terminates in May, 2011. FY 09 purchase orders for Law Enforcement projects only can be made now to lock prices, but no payment can be made at this time, even if goods are delivered. Contracts should be submitted by the end of this week or the first past of next week. The fiscal agent is available to answer questions.

March meeting: Chris Way moved to skip the March 16 meeting since it falls during spring break; Larry Steeby seconded the motion, and it passed.

Break: the 9:30 break was postponed since the meeting started later than planned

Planning Session for FY 2010 HSGP

Captain John Eichkorn introduced his team: Robin Reitmeyer, KHP, and Connie Satzler, Envisage Consulting. He also welcomed special guest, Angee Morgan, Deputy Director of the Kansas Department of Emergency Management.

He gave an overview of FY 2010 grants. Funds will be less than years past, but not a drastic cut. EOC grants were originally not funded for 2010, but Congress added them, and the bill has been signed. Citizen Corp funds have been reduced, and funds for strengthening preparedness planning have been eliminated. FY 2011 grants will probably be at a similar funding level.

The deadline for the FY 2010 grant is April 19. Preliminary regional planning sessions are being held now through the first of March; then final justifications will be written

FY 2010 HSGP Priorities:

- Guarding against terrorism
- Securing our Borders
- Enforcing our immigration laws
- Improving readiness for, response to, and recover from disasters

New State Strategy Goals for FY 2010

- Improve the ability to share intelligence
- Enhance the state's ability to communicate and share information
- Strengthen the State of Kansas' ability to protect, prevent, respond to, and recover from all hazards.
- Enhance statewide health and medical capabilities
- Enhance statewide preparedness capabilities through collaboration and partnerships
- Ensure the continued protection of critical infrastructure/essential facilities for the continued delivery of critical life sustaining services.

Additional mandatory considerations: The possible environmental/historic impact of all proposed projects must be considered. Equipment must be on the authorized equipment list. Law Enforcement projects have a 28% set aside.

Connie Satzler gave an overview of the work expected to be completed during this planning session, including completed project worksheets by the end of the day. These must include the project contact, a clear description of project goals and objectives, past accomplishment (if sustainment or enhancement project), and exact project funding needs broken down by solution area and target capability.

The Grant Planning Resource website is www.datacounts.net/hsgp , password kanhs; after logging on, click on "FY2010 Homeland Security Program Application"

She reminded the council that there is no planning requirement; the law enforcement set aside is 148,605, and this year the grant is an exact amount, which should facilitate planning.

Jackie Miller announced that only the 7 project proposals already submitted will be considered for inclusion in the grant.

9:55: 10 Minute Break

10:05: Reconvene for Planning Session to finalize 2010 projects

Committee representatives each gave a summary of their proposed project, and answered any questions about the project. Copies of the proposals were provided to all members.

IMT, Nancy Lamb: \$25,000 for training, lodging, and meal reimbursement. 5 new team members need training, and some existing members need to finish areas of training. In the future, more training will be in-house rather than by a consulting firm.

Rescue, Chris Way: \$48,500 for approved equipment, 36,000 for continuing education. This will bring all 72 team members up to at least technician level.

Regional Haz-Mat, Greg Allen,: \$50,000 for equipment using new technology that can detect gases, including mixtures. Infrared spectrometry is more accurate than other available equipment on the market, and is not currently available in this region. An estimated \$15,000 of the total is for purchasing the warranty. A question was raised about the ability to decontaminate the equipment.

EMS, Jim Wilson: \$30,550 for non-invasive CO-Oximeter monitoring equipment, a Glidescope for advanced airway management, and 20 vials of medication used in conjunction with CO treatment when cyanide poisoning is suspected. Questions were raised about the sustainability of the medication, possible problems with expiration dates and replacement, and shelf life –Jim not sure of shelf life; probably 3-4 years. Robin Reitmeyer stated that a special letter would have to be attached to the project application designating medical responsibility. All proposed items are intended to support Haz Mat response capabilities.

Accountability, Byrdee Miller-Marcic: \$104,995 for training and additional equipment to complete the ID Accountability project in all 12 counties.

Communications, Keith Jeffers: \$100,000 to go to the state to help provide communications towers in uncovered areas in western KS in order to enhance the capability for seamless interoperable communications statewide. Questions were asked about the relative probability that other regions will choose to support this project. Most likely not all of the regions will choose to apply their funding in this way.

Law Enforcement, Ken Parker: \$148,605 set-aside: A list of equipment has already been made, but meetings must be held with field investigators to eliminate any needless duplication. 17 regional law enforcement agencies will meet to discuss needs. Radios have already been ordered. Equipment will support the Southeast Kansas Joint Terrorism Task Force which is now being formed.

Connie Satzler announced that the dollar total for all proposed projects is about \$40,000 over budget.

11:03 Break Chris Way requested a 15 minute break which would also be an opportunity for informal discussion and question answering among members.

11:18 Planning session reconvened, The floor was opened for any other questions or comments. Jim Wilson was asked about the cost of the Glidescope.

Greg Allen moved that the committee approve the IMT project as presented. Pam Beasley seconded the motion. Chris Way suggested that it might be better to continue discussion and approve the entire slate of projects at once rather than individually. Greg withdrew his motion to approve the IMT project.

Chris questioned the breakdown of the EMT request. He had several concerns about the inclusion of medication because of the logistics and responsibility for replenishing if expired or used.

Nancy Lamb suggested that the council consider reducing the communications budget by \$40,000 to be able to otherwise support project requests as presented.

Chris Way moved to approve the projects as presented, with the exception of the Communications total budget being reduced to \$60,000.

Connie Satzler and Captain Eichkorn stated that this would make a difference in the M&A funds, and that the changes would create some unallocated funds.

Chris Way amended his motion to approve the projects as presented, excepting the Communications budget to be reduced to \$60,000, and any surplus funds to be applied to ID and Accountability project supplies, which would benefit the entire region. Greg Allen seconded the motion

The motion passed unanimously.

Connie Satzler stated that the final draft of all projects would be needed today, with the exception of Law Enforcement, which must be submitted by Friday. Drafts can have handwritten corrections or additions. She will update the grant spreadsheet during lunch to reflect final changes.

Captain Eichkorn congratulated the council members on their preparation and organization which has put their grant process ahead of those in other regions. He urged members to look at the grant planning website to see results of state strategies and capability assessments, results of the SE region grant planning, and results of other regions as well. His team hopes to have the grant summary completed for review before April 19. He also asked council members to fill out the yellow planning session evaluation sheets.

Adjournment: Connie Satzler suggested that the committee adjourn for lunch, but for each contact to check with her to verify their final project draft information with her before leaving. Members will be free to leave informally as soon as their project draft is verified on her spreadsheet rather than having to wait on everyone. This was agreed upon by consensus, and the planning session adjourned for lunch at 11:40 am.