

# Southeast Kansas Homeland Security Council

July 21, 2009

## I. CALL TO ORDER

Asst Chair Greg Allen called the meeting to order at 9:40a.m.

### Members in Attendance

Larry Steeby	City of Parsons Fire Dept
Byrdee Miller	Elk County EM
Byron Shultz	Neosho County EM
Greg Allen	Coffeyville Fire
Chris Way	Labette County EMS
Joey Adams	Crawford County EMS
Ed Garner	Lower 8 Public Health Region
Rick Brown	Wilson County EM
Jim Lubbers	Neosho Fire Dept
Scott Gordon	KSU Research
Jim Miller	Montgomery County EM
Karry Moore	Mt. Carmel Regional
Andy Moffitt	KSFFA
Keith Jeffers	Bourbon County EM

### Guests in Attendance

Paul Ballou	City of Fort Scott
Linda Weldon	EKRPC
Kari West	City of Parsons
Donald Leapheart	Iola Fire Dept.
Pam Beasley	Allen County EM
Kevin Jones	Chanute Fire Dept.
Cait Purinton Day	KDHE
Chuck Vest	RACES
Susan Belt	AMEC
Brenden Ourth	Midwest ID Card
Jackie Miller	KDEM

## II. APPROVAL OF MINUTES

Asst. Chair Greg Allen asked for an approval of the minutes of May 19, 2009. Several members were not listed as attending. Minutes are corrected showing: Ed Garner, Chris Way, Keith Jeffers, Brydee Miller, Greg Allen, and Larry Steeby attending. Paul made the motion to approve the minutes with corrections. Chris seconded. Motion carried.

## III. FISCAL AGENT REPORTS

Linda Weldon advised that for the fiscal year 2008 there was nothing to bring to special attention. The transfer of property is in for all counties with the exception of Greenwood. Linda is having difficulty getting an answer and was advised to try Doug Williams at 620-583-5611.

Linda also needs updated primary contact information for the accounting system to give to John. Updated contact information was given.

Linda advised that we are current with KHP on reporting requirements.

#### **IV. CAPABILITIES ASSESSMENT REGIONAL TEMPLATE QUESTIONS**

Keith Jeffers went through the assessment questions that were handed out and the council answered them so we could finish the reporting. It was decided that our strengths' are IMT, Search and Rescue. Our weaknesses are Communication and Accountability.

#### **V. STATE AGENCY REPORTS**

KDHE--Karry Moore advised that they are continually monitoring the H1N1. Vaccinations should be out by October. This will be a two dose shot.

KDEM-Jackie stated that several were enrolled in the EOC Management Ops class. There will be more training coming down on WebEOC August 27 & 28, picking two locations. Brandt wants to do a NetEOP class. There will be no more training in August or September.

There is a new exercise specialist, Michael Torres, on staff to provide us assistance. Don't hesitate to contact him.

The next meeting will be long as we need to finalize the details on the work with Connie on 2009 DHS grant to finish up the application. Kansas didn't end up with as much money as hoped but we did hold our own.

#### **VI. BREAK**

#### **VII. COMMITTEE REPORTS**

##### **COMMUNICATIONS**

The majority of the 800 have been installed. Montgomery, Allen, Wilson are up and going for the most part. Labette Fire is done and PD is almost. Several other agencies are up also. It was suggested that our region have an exercise to get used to the radios.

##### **IMT**

Greg Allen stated that Byron Shultz and Donald Leapheart were interested in the IMT team membership. Chris said it would be nice if we had more notice on the position specific training. Keith advised that the IMT training is scheduled for position specific training.

##### **Rescue**

Chris Way stated that most of the equipment is out and that some individuals did go to the Vigilant Guard training in Salina. Chris, Pam, and Kevin all agreed that the training was impressive and worth the while.

## **VIII. Other Business**

- a. Old Business---Jim Lubbers asked if somewhere in the by-laws there was something stating that you could only miss so many meetings without having a proxy and are the by-laws online. Jim with Montgomery County advised that he will bring the by-laws to the next meeting for discussion on how many meetings you can miss without having a proxy.
- b. New Business—Greg Allen advised that the City of Parsons re-appointed Larry Steeby to the council. Keith passed out IED & WMD training schedule for August 19, 2009. Greg advised that training in Coffeyville will be July 24 at no cost to firefighters. You can register at KU website or just show up Friday.

## **IX. LUNCH—break at 11:44am**

## **X. REFRESHER TRAINING FOR ID/ACCOUNTABILITY SYSTEM**

At this time Brenden Ourth with Midwest ID Card will be giving us a refresher on the ID/Accountability System that we all have. We need to adopt the NIMS guidelines. Keith made the motion to adopt. Andy seconded. Motion carried.

## **XI. OTHER DISCUSSION REGARDING ID'S—ISSUING CREDENTIALS ETC.**

Discussion was held reference how to do the credentialing of the individuals. Pam advised that she would email the sheet that she made up. Most individuals will be issued separate cards for separate titles. Example: Fire and Police Officer, you will be issued 2 cards for each.

## **XII. NEXT MEETING—August 18, 2009 from 9:30am to 2:30pm.**

## **XIII. Adjourn**

Chris made the motion to adjourn. Joey Seconded. Motion carried and meeting adjourned at 1:17pm.