

Southeast Kansas Regional Homeland Security Council

Minutes of April 15, 2008

I. CALL TO ORDER

Greg Allen called the meeting to order on April 15, 2008 at 10:05.m. There were enough council members to confirm that a quorum as present.

Attendees

Greg Allen	Coffeyville Fire Department
Ricky Brown	Wilson County Emergency Manager
Bruce Remsberg	APWA
Larry Steeby	City of Parsons
Jim Lubbers	KSFFA
Andy Moffitt	Neosho County
Jim Miller	Mongtomery County Emergency Manager
Ed Garner	Lower 8 Public Health
William Blundell	Labette County Sheriff
Eldon D. Bedene	Crawford County Emergency Manager
Byrdee Miller	Elk County Emergency Manager
Byron Schultz	Neosho County
Jim Cook	Labette County Sheriff
Pam Beasley	Allen County Sheriff Department
Kevin Jones	Chanute Fire Department
Judy Shepard	Montgomery County Emergency Management
Susan Belt	KDHI
John Cyr	NCRPC
Ken Justice	KDOT
Chuck Yokley	KHP
Doug Hanks	Elk County Sheriff
Jackie Miller	KDEM/KHS

II. APPROVAL OF MINUTES

Andy Moffitt made motion to approve the minutes as read. Eldon Bedene seconded the motion. Motion carried.

III. FISCAL AGENT REPORTS

John informed the council that he had received notification that the State would do the Quartely Progress reports. If there are any corrections particularly in the project identification, please get with John. John will send the personal reimbursement forms out to Jackie for detail and hours for out of pocket

expenses. Please note that you need the documents for meals, hotels, etc. John stated please pay attention to the account sheet.

John stated that he had talked with William about the Crossmatch fingerprint machines. They are ready to place the order. If you have to interface your existing jail management system with what we are getting it will be at the counties expense. Bill stated the next step will be to go with a company. Greg stated we needed a motion. Eldon made the motion to purchase the Identex system. Ed seconded the motion. Motion carried.

Jackie stated she would speak for Crystal with RC&D. LETPP, CBRNE, and FAD money amounts to about \$34,000.00. Discussion from previous meetings was to go ahead with Coffeyville for a vehicle. The grant has been extended to 5-09. Jackie will visit with Coffeyville and then we can move forward. Eldon asked if we had enough could be allocate this for communications, if this was done we would have \$60,000? Jackie stated she would work with anyone in anyway they want to get this money spent.

There are left over funds of approximately \$2,228.00 (LETPP). Jackie stated she would talk with RC&D to get the deadline extended out an additional 30 to 60 days. Eldon made the motion to extend the deadline 30 to 60 days. Andy seconded the motion. Motion carried.

James Grimmatt adopted a new plan with TG Technical Services. These are special suites that came out of MARK. The lowest bidder was on the site so there was no need to get other bids. A Purchase Order has been issued and they will move forward on this project.

IV. COMMITTEE/PROJECT MANAGER REPORTS

IMT Committee

Greg advised that the team had voted to buy some computers. Three (3) Toughbooks, Seven (7) additional computers with cases. After these are purchased Rick will work on the other gear. Greg stated we don't have the money to buy a trailer and we don't see the need unless we have a huge disaster. We can always get Jim's or Eldon's trailer. Eldon asked if we were making the computers network capable and Greg advised that we were. Greg again invited people to join the team. Eldon stated that his command center has D Link. Eldon stated that he has a gentleman that would like to come down and present his ID system. Pam stated that Allen County had this and that Sheriff Williams would share this with SE Kansas region. Eldon wants the team to talk to Brendan for the upgrades to our system. Susan asked if all IMT computers are standardized Jackie stated standard now was VISTA with 07 and we are looking at the same computers. Jackie will send out the e-mail to lead people in the regions on this.

Interop Committee

Eldon advised the council that UHF, VHF radios are purchased. Eldon advised that there was a conference call with Jason last week reference 800 radios. We still have \$34,612.00. Originally radios were purchased for all PSAP's and Sheriffs. State is working up template so everyone can have there own frequency. We are waiting on the state to do these frequencies. Now we have other money from FCC and need to come up with a plan on how to distribute. Secondary dispatch center will be first in line then hospitals and health departments, Emergency Managers, Sheriff and police cars, ambulances, fire, and city vehicles. This will be the recommendation that will be submitted to Jason. Eldon stated the kicker was that Motorola gave up to a \$400 discount for each radio and we must have shipment before 12-31-08. Jason suggested that we finish each discipline at a time. Eldon stated he will try and get with Laura to get the list from her of what we needed.

Rescue Committee

Kevin asked if everyone got an opportunity to look at the truck and trailer outside. They have almost all of our equipment and he has a couple of Purchase Orders with him today. There is about \$175,000 worth of training and equipment that we have funded but it is an asset and it is pretty much deployable. Greg stated that if anyone needs it just ask. Jim asked if the Regional Rescue team would be dispatched out of Topeka. Kevin stated that is one of the things that will be looked at. Deployments will probably come of out of State but regional will be dispatched through Labette County for the All Hazards Team. This team is the Chanute-Parsons Heavy Rescue team. Jim wants its published and advertised and MOU's need to be established. Jackie stated all of that is in the works. Is Regional HazMat different than Regional Rescue? Yes, they are different. Regional HazMat is through the Fire Marshall's office. Eldon asked where we were going to keep all the MOU's. There should be a central location. Someone suggested that they be kept with the current President and then pass on to the next. Jackie will check with Jessica Frye because at one time she was keeping track of all that paperwork. Eldon asked who kept track of all MOU's and everything. John stated that the vendors fill out the serial numbers and who received the radios but after they would not know. Just like right now they are all signed out to Crawford County. John stated that each county needs to sign off on them. Jim Miller wants to make a motion to make a central file in a certain location. Greg stated we already had a policy on MOU'S, we need to appoint a custodian for these records. John Cyr stated that one should be with the Chair and one with the organization. Jim Miller withdrew his motion.

Greg asked status of the Parsons vehicle. Larry stated they are waiting on VIN number to finish up then 120 day bill time.

BREAK

Greg stated at this time we need to take a 10 minute break to view the truck. Meeting back to order at 11:20am.

V. KDEM and/or other State agency reports

Susan wants everyone to know several staff changes so if your looking for a job change we have it.

Ken Justice stated they had just turned on Pottawatomie tower and they are about a year ahead of schedule. They will have Moto bridge by July and will be prepared when the grant comes though.

Jackie informed the council that Rebecca McDonald is staying with Woodson County Sheriff Department as Undersheriff, but has resigned her position as Emergency Manager .

Nathan Reeves from Chautauqua County is training to be up to speed but is deploying to Iraq in June.

Captain John Ikehorn is trying to finish up the grant and they have a few more questions.

- a. In our opinion what are the regions the three top special needs populations:
 - (1) Non English speaking
 - (2) Economically disadvantaged citizens in Southeast Kansas
 - (3) Physically handicapped would be Parsons State Hospital
- b. If you had to pick an agricultural or food safety project for our region what project would benefit our region the most:
 - (1) Defer to regional Ag office.
- c. EMS needs:
 - (1) Nothing additional needed.

If there is a reason the committees need a phone conference the state does have that capability. We don't want to over use it, however, it is available.

VI. Other Business

- a. Old – No business
- b. New – No business

VII. Next Meeting

Next meeting will be May 20, 2008 at 10:00a.m. at the KDOT building.

VIII. Adjourn

Eldon made motion to adjourn. Andy seconded the motion. Motion carried.

