

KANSAS DIVISION OF EMERGENCY MANAGEMENT

Moderator: Cait Purinton
February 7, 2014
1:00 p.m. CT

Operator: Good afternoon. My name is Melissa and I'll be your conference operator today. At this time, I would like to welcome everyone to the EMPG Grants Exercise Program Overview.

All lines have been placed on mute to prevent any background noise. After the speakers' remarks, there will be a question-and-answer session. If you like to ask a question during this time, simply press star then the number one on your telephone keypad. If you'd like to withdraw your question, press the pound key. Thank you.

Ms. Purinton, you may begin your conference.

Terri Ploger: Good afternoon, everyone. This is Terri Ploger. I'm going to kind of do some opening remarks for us and kind of get us started. I do want to take a time – I know that you all called in and registered with the conference operator. But it helps to know here sitting in the room, I have Cait Purinton in here and Bret Rowe and myself, and it helps us understand who's on the call and if you have anyone sitting in with the conference call with you.

If I could just do a quick roll call of who's on the call and if you could just state your name, I'll do that by county not in any kind of order. But if I'll say the county name and if you could tell me who is actually participating from your county that would be helpful to us.

So, I'll start with Clay Country.

Pam Kemp: I'm here.

Terri Ploger: Pam is there. Thank you. Sedgwick County? Anyone from Sedgwick County on? Atchison County? Leavenworth County?

Chuck Magaha: Terri, Chuck Magaha and Kim Buchanan.

Terri Ploger: OK, thank you. Doniphan County?

Julie Meng: Julie Meng.

Terri Ploger: Thank you. I'll go back to Sedgwick County. Anyone from Sedgwick County on? And Atchison County? Are there anyone – is there anyone else on the call that has not, did not register on KS-TRAIN?

Ryan Murray: This is Ryan in Cheyenne, Rawlins, and Sherman County

Terri Ploger: OK. Great, Ryan, thank you. Anyone else? Thank you. That's really helpful for us here in the room to know the faces that we're talking to. So, I appreciate that.

I just want to kind of do an overview of what our objectives are today, how we're going to this call. We decided this is really sort of a meeting for us, but we did it by conference call to build some efficiency into sharing this information. This allows us to be able to have this conversation with all of you without any kind of travel, everyone sitting at their home site, plus you can involve key people within your programs if you'd like them to hear the information. But how we're going to do it is run through the slides, each one of the slides I believe you have in front of you, it was sent that off via e-mail and also on the KDEM Web site we have those listed. So, how we're going to do it is run through the slides. We will tell you the number that we're on and run from there. If you could be sure to mute your lines, again, just thank you for sharing in the roll call.

What we're going to do is really just do kind of an overview of the exercise expectations, the requirements EMPG funding. Again, I stress that we're just mainly talking about the exercise pieces with EMPG. We know that there has

been over the past few years at least, several questions that have come up with exercise requirements and we realize the 2014 guidance is not out yet. We're hearing possibly in March. But we want to make sure that we got ahead of the curve and be able to have some dialog with you on the expectations for this year in 2014.

We're going to talk about exercise documentation as well. If you haven't figured out already, we're on slide three, sorry. The exercise documentation, some of the different things that we want to highlight, some clarifications maybe hopefully identify some of the issues and frequently asked questions that we've heard in the past. We're also going to talk and give you an overview of some of the tools that are coming in the future, some resources that we are planning and working on to better help you develop your exercise program to the local level.

OK, if you could go slide number five. Those of you that know me and have been doing these for exercises for many years, I hope that exercises aren't seen as requirement but as a benefit, but we realize those that do exercises and have had experiences where there have been some very valuable learning placed on those events, we realize that exercises are important.

As you all build your exercise programs, there's various different components involved in all of that, it's not just exercise and training function, it's various different things as well – partnership building, you know, et cetera. But we realized that exercises can be that driver to help you to build whatever strategy that you have for your exercise program. We just see that is very good way to look at building solid preparedness, initiatives, and we'll hopefully help with the response and recovery efforts of a real event.

We also want to make sure that things that you've experienced in the past and especially in past events or past exercises are continually looked at and making sure that there is a corrective action process through the whole event as you can see. The preparedness cycle on that slide really helps us to understand that we can come in at anytime during that cycle and the exercise piece can help do that.

Slide number six, this is a visual that Cait has put for me. This is something that appears in my mind. It's always to nice it on paper. I always look at the exercise program and anything that you all are working on. You're really doing a lot of efforts that are building your entire emergency management program. It's not just your office, it's not just your staff, but it is all the partners that you've built over the years and the future partners that you're going to build, and how do you get that program to move from A to B to C. We just continually want to try to make sure the programs are enhanced and continually evolving in your successes.

On slide seven, we kind of highlight the picture of the EMPG grant guidance. Like I said before, we don't have the 2014 grant guidance out yet. But we have heard chatter that possibly in March that may be released. Don't hold us to that please. But like I said, we just wanted to kind of get out in front of the curve and at least explain and hopefully answer some of the questions that we've had on the past related to exercise requirements.

As far as we're concerned here at KDEM, our 2014 exercise guidance to the locals will be the same as what you have seen in the past in 2013. And we wanted to make sure that we got out on conference call with you through various meeting or other methods, too. We wanted to make sure that we have answered all of your questions as we move forward.

Like I said, we'll go through the presentation and we will answer any of your questions that you have. Please note those as we go through and we'll capture those at the very end. What we want to do is capture all the questions so that we can post those as frequently asked questions or questions that came out of these conference calls just in case there are some people that didn't get to participate or obviously some that participated on one but didn't get to hear the questions for the other. Your questions are good, we respect those, and we want to make sure that we answer those questions consistently across the state.

With that, I'm going to turn it over to Cait Purinton, and she's going to talk about the actual grant requirements for exercises.

Cait Purinton: OK. Good afternoon and thank you everyone for calling in. I know it's late on a Friday afternoon after a long week. This probably not the most ideal time for a call but thank you for calling in and we appreciate it.

I'm on slide number nine. And what this is, this is what the guidance that FEMA gives to the state. So, these requirements are what are fulfilled by KDEM. So, this is what we're doing at the state level is to conduct an annual Training and Exercise Planning Workshop (the TEPW) with the multiyear training and exercise plan.

We do one exercise per quarter plus an annual full scale exercise with an After Action Report and Improvement Plan written for each exercise. We also have the quarterly reports for our individual exercise activity that are submitted. And then, there's an exercise data table that is submitted to FEMA quarterly that includes the state and local data together. And that data table we'll talk about it a little bit later in the presentation, but that was part of the handouts that were e-mailed out. So, when we talk about the data table, you can see what it is that we're talking about, what information FEMA is requesting to be submitted.

So, moving on to slide number 10, the KDEM guidance sent to the locals, the annual Training and Exercise Planning Workshop with the multiyear exercise plan, that calendar that you guys put together, plus two exercises with an After Action Report and Improvement Plan for each exercise and then those individual quarterly reports that go to Bret to the EMPG funded staff. So, we'll talk about each one of these a little bit more.

So, slide 11, the TEPW (the Training and Exercise Planning Workshop). This is an annual requirement to update that calendar, if you do three years, if you do five years, however, many years you want to plan out for your community. So, if you conduct the TEPW in like 2013, that would be planning for 2014 to 2016. And the TEPW you conduct this year, in 2014, would be planning for the future this 2015 to 2017, if you do two years, three years, five years, however it is that choose. Most people do three to five.

We also ask for the Training and Exercise Planning Workshop that you are engaging your community partners. The hospitals and health department also have TEPW requirements. So, are you coming together with those partners in your community where you can reduce duplication of effort where you guys can maybe combine some of the resources and your efforts to do those exercises with all of your partners? A best practice that we've seen a lot of counties doing is incorporating the TEPW into one of their LEPC meetings. Everybody you need, all your community partners are usually there at the table already. So, you know why add another meeting to the calendar if we don't have to? So, take advantage of where people are already going to be. So, we have found that to be best practice for many of our counties.

Slide 12, the documentation that needs to be submitted for the TEPW would be that updated multiyear calendar, a roster of attendance. Many of you have just submitted meeting minutes from the LEPC that shows who was there showing again that you're working with your whole community partners. And then the other thing is what priority core capabilities you want to focus on for your county? Is it you really want to focus on just three capabilities, five capabilities? Whatever it is that you want to focus on, that's up to you. But what are those priorities? At the state, we identify six priority capabilities in our TEPW. So, just going back to that core capability list and what are your priorities off of that, is it operational coordination, communication? What are your priorities for your county?

Slide 13, in addition to the TEPW, conduct or participate in at least two exercises -- table top, functional, or full scale. It is no longer a requirement to do a full scale exercise every five years. We know that it used to be in the guidance but that is not the guidance now, the requirement to do a full scale every year is part of our plan at the state in continuing with doing this full scale exercises at Crisis City to help meet that requirement.

So, you at the local level are not required to do a full scale every five years. However, if you feel like your county and your community is at that level that you feel prepared and that you feel ready to do a full scale exercise, we would still encourage you to do that. It's just no longer required that it must be done.

Seminars and workshops are acceptable, one of the two exercises if your county EOP has been updated and those updates are being shared with your stakeholders. Again, another best practice is we see a lot of people doing EOP workshops with their LEPC. Working with your whole community partners in sharing with everyone what's in your county plan. And that is you can submit that as a seminar or workshop for one of the two exercises. When we talk about table top, functional, full scales, all these different types of exercises, we do ask that you refer back to the HSEEP guidance on the definition of this exercises and what we mean when we say seminar workshop table top, what those exercises mean.

Slide 14. When we say participate in an exercise, what does that mean? There's lots of different ways that you can participate in exercises. You can be a player, a facilitator, a controller, evaluator, being a member of the planning team for the exercise. There's a lot of different ways to be involved. The only role that is not on that list is observer. By definition, observers don't participate in an exercise. So but any of the other roles – simulator, evaluator, they're listed there on the slide, many different ways to be engaged in the process.

Slide 15. So, what documentation needs to be submitted after your exercises? Two After Action Reports and two Improvement Plans. They both must identify actions for your county or your emergency management program when that is submitted.

Slide 16. Just some review, what is an After Action Report? It's the summary of information that relates back to your exercise evaluation to your objectives, those capabilities, looking at what your strengths were, looking at what happened during the exercise, what improvements can you make based on that evaluation. The length, format, and the development time frame of your After Action Report really depends on the size and the scope of your exercise.

HSEEP, when they released the updates in April of 2013, they removed the item, the line item in the guidance that said that After Action Report had to be done within 90 days. They took that out as the new guidance. And really just looking at that time frame for how long to do an After Action Report is really

up to you and the size and the scope of your exercise. So, there's no longer that 90-day requirement that used to be in there.

Slide 17. The basic core elements of an After Action Report, an overview of the exercise, the analysis of the core capabilities, that root cause of what was supposed to happen, what really happened, if there was a difference and why, getting into that kind of level of information in your After Action Report, and then any appropriate appendices that you want to include. For example, the Improvement Plan, the participant list, I know a lot of you include the InterTrax report if you use your accountability system including that is the appendix to the After Action Report.

Slide 18. So, what's the Improvement Plan? In the handouts that were e-mailed out, we included a sample of an Improvement Plan. Basically, that's for you to lay out what those specific concrete action steps are going to implement your improvements – so, what the recommendation is, what you want to approve, who is going to do it, what's the target completion date for when they're going to get it done. The little box there on the slide if you guys have heard that acronym before, the POETE acronym, that in your Improvement Plan looking at, is it planning, organization, equipment, training, exercise? What are the common elements for your corrective actions?

Slide 19. The After Action Report and the Improvement Plan, those are for you and your county and what you can do, like Terri was saying, to help advance your program from point A to point B to point C. How are you moving forward and progressing? So, what you write in the After Action Report is up to you. You're not writing it for us. It's for you and your community partners. The style, the template, the format, that is your choice. I've seen a lot of different After Action Report templates out there and that's OK. Again, it's what's for you.

What we've really kind of looked for is, if you could see my little air quotes, the “process” that has identified what you're doing to progress that program forward. We have After Action Report templates at KDEM that we kind of call our short format, that's OK. I know a lot you work with your health department and hospitals. If you're going to use KDHE's template, that's OK,

too. It's, again, really what works best for you. We're just looking for that process of identifying corrective actions in moving those programs forward.

Slide 20. Just to kind of recap what those deliverables are, the annual TEPW with the calendar roster and capabilities, the two exercises, the two After Action Reports and two Improvement Plans, and then the individual exercise participation form that go to Bret every quarter for those EMPG funded personnel.

Slide 21, exercise program manager. With the handouts that were sent out, there was a list of who we have identified for who that main point of contact is, who was that lead person in your county for doing exercises, coordinating the exercises, leading the documentation, who that is. We know this list is very much out of date and we're working to update that. And a lot of you have been sending in updates to me already and thank you very much for that. Please keep them coming so we can get our list up to date and accurate. Whoever the exercise program manager is, they need to attend HSEEP if they have not done so already. And we would also really encourage them to attend the design classes for the discussion-based exercises and the operations-based exercises.

Slide 22, using real incidents for exercise credit. We want to encourage people to submit for using a real incident is exercise credit because that really is why we do exercises, to practice for the real thing. So, when the real thing happens, let's take advantage of that and use that as an opportunity to identify what works well, what our strengths are, what gaps can we improve for the future.

So, for using a real incident for exercise credit, we're looking for something that is an extraordinary test of your plan, something beyond typical routine operations. Something to consider about submitting the real incident is did you have a county declaration of disaster? Kind of meeting that threshold of something that is above and beyond normal calls that you get, that extraordinary event.

So, slide 23, if you want to submit a real incident for exercise credit, we have an application on the Web site to submit the application with the After Action Report and Improvement Plan. And then that will be reviewed by a committee to determine whether or not to accept it as exercise credit. And that committee that goes over the application would include myself, Terri, Keith Jeffers, our other exercise officer, and then your regional coordinator. We'll go over that application and AAR to make that determination if it met that threshold of something above and beyond for an exercise credit. The After Action Report, again, including that process with your local partners and engaging them in the process of how the event affected your community. Real incidents cannot be used in two consecutive grant years unless the second incident is included in a presidential disaster declaration.

OK. So, slide 24, we're going to kind of move into a lot of that frequently asked questions that we hear and hopefully try to answer some of those questions for you guys or clear up, you know, things that people just not quite sure about. Terri mentioned earlier through the conference call and e-mails that we've been getting following up on the conference calls, we will come up with like a frequently asked questions document that goes out to everyone because we know that after doing the conference calls, we're getting even more questions than what we have in here which is great. And we want to make sure that everyone's getting the same information. So, we will follow up with more answers to frequently asked questions after all four conference calls have been completed.

So, slide 25, what if we did a regional exercise, does that count? Absolutely. A lot of you, in fact, a lot of you on the call do regional and multi-county exercises. Those are a great opportunity to work with your neighbors, work with your partners, test those MOUs and how you guys are working together.

You can submit one After Action Report that encompasses the whole exercise or like the whole region or the multiple counties that were involved. But we do ask that each county still needs to complete an Improvement Plan that is specific to their jurisdiction. So, there may be one After Action Report for the whole exercise, but then each county that participated needs to submit a jurisdictional specific Improvement Plan.

Slide 26, what if I was an evaluator or a controller for another county's exercise? Even in those roles, as a controller or evaluator, you still have an opportunity to learn. You know, we all learn from every exercise we attend regardless of what role we're in. So, if you were an evaluator for someone else's exercise, you can count that as one of your two exercises, if you submit an Improvement Plan that shows what corrective actions will be made to your county plans, policies and procedures based on what you learn at that exercise.

We know a lot of you work with your neighboring counties and your regional partners kind of like a "if you scratch my back, I'll scratch your back" to be evaluators for each other. That's a great practice and a lot of people do it. So, if you're in that evaluator role, turn in an Improvement Plan showing what you learned that you can apply to your county. So, say, for example, you really like how they laid out their EOC or you learn different ways to brief out your elected officials or brief out your media or how they did their call down and notification procedures and what you learned out of that, how you can apply that back home.

Slide 27, what if I participated in a public health or hospital exercise and they submitted it to "the state"? Again, my little air quotes, "the state." Oftentimes and I see this happen a lot, the health department or hospital say, "Yes, I submitted it to the state." Well, for the hospital and the health department, to them, "the state" is KDHE, not KDEM.

So, we do not have a joint file sharing system among all the different agencies because you guys exercise with a lot of different state agencies. I don't have a system where I can go tap in and look at the KDHE and see what their people have submitted on their end. I can't go tap in to Ag's files and see what it's been submitted there. So, follow up and make sure that when it is submitted to the state for the exercise that it did in fact come to KDEM at some point, either they submitted – either the hospital submitted it to me or you submitted it to me and making sure that our local emergency management programs are include in those After Action Reports and Improvement Plans with the public health and hospital exercises.

Slide 28, what if I participated in another agency's exercise and they won't share the AAR with me? We have seen this happened, for example, in some exercises where there's sensitive law enforcement information. And so, the After Action Report is classified in a way that it cannot be shared. We understand that, you know, in some of those sensitive situations, that they don't want to share that information. There's still an opportunity to identify corrective actions for your county even if that other agency doesn't share the After Action Report with you. So, please still at least submit an Improvement Plan matrix showing those corrective actions for your county.

Slide 29, what if it was a state exercise or the state was there? State level exercises, our After Action Report address those broader state level issues and don't get into individual counties' specific needs. Unless the host agency has told you that they're writing the After Action Report for your specific needs, most of them are written for broader state level issues. So, just like when we were talking about with the regional exercises, if there's one big regional AAR and then each county submits their own individual Improvement Plan, same kind of situation here. State level exercises will do a state level AAR and then each county will submit an Improvement Plan that's specific to their jurisdiction to support that larger AAR.

Slide 30. What if I sent my stuff to KDEM and they lost it? And I know there are some of you on this call that this has happened to and we do apologize. It happened. People's stuff did get lost and we're very sorry for that. Not that I'm making excuses or justifying what happened, but there in about a year, a year and a half window, you know, we had a lot of staffing turnover and a lot of staffing change at KDEM. We had a change in servers and we had a change in our e-mail system, all kind of happening about the same time, and stuff just did simply fall through the cracks and we apologize for that. So, for those of you that were asked several times to submit your stuff, again, we do apologize for the inconvenience that caused you.

We are working to implement new systems and new processes so that won't happen again in the future. So, thank you for your patience and understanding and working with us on that.

Slide 31. Basically, kind of the question that we're asking for your exercises is, did it test you county plans? There is not a one-size-fits-all solution that it's going to fit for every person in every county, you know. We have 105 different counties that have 105 different needs. So, there's not a one-size-fits-all solution. And, you know, again, going back to Terri's example of moving your programs forward from point A to point B to point C, where are you at in that spectrum? You know, everybody is at a different point. So, everybody's needs are different. So, just recognizing that, you know, we will work with you on that to help you progress and move forward.

Slide 32. So, what is not an exercise? Training courses not an exercise, they're training. So, again, we want to get into how are we testing your county plans? How are we doing a test of the plan to progress those programs forward?

Slide 33. Meetings and conferences. And again with those caveat that unless there's exercise that's part of that meeting or conference. Again, a lot of people incorporate tabletop exercises and their TEPW into the LEPC meetings and that's great. That's been working, that's been very successful for a lot of counties that are working with your community partners, you've already got them at the table. However, just simply attending the meeting is not an exercise. Same thing with the conferences, a lot of conferences include an exercise component and that's great. You're working with your county partners, there's other people there. We just ask that you still submit the After Action Report and Improvement Plan for that exercise if there's an exercise that's included in the meeting or conference. But just simply attending meetings and conferences is not an exercise.

Slide 34. Some common misunderstanding that we have for documentation. Submitting an After Action Report or an Improvement Plan that does not include your county. Just make sure that your county needs are addressed in those reports. Blank or partially completed After Action Report, I do read them. So, just changing the cover page isn't going to slip by.

Submitting the sign-in sheets or the quarterly activity reports to Bret and just submitting that only; again, we still need that corrective action component as

how you're progressing and moving these programs forward. We do get a lot of situation manuals, MSELs, evaluation guides and a lot of that stuff from local partners, which is great because we've been using that to build our exercise library and we'll talk about that more in a little bit. But, again, we still need the After Action Report Improvement Plan component of the exercise.

So, document submission, who's responsible for all this? I think we all are. We have a responsibility at KDEM and then working with you guys as our local partners and making sure that we've got your stuff and that your needs are taken care off. So, I think this is kind of a mutual partnership on who owns the responsibility for getting this stuff submitted.

Slide 36. Who do we send our stuff to? We are working with a contractor to set up a Web site and we're going to move to online reporting for the exercises where you will be able to upload your AAR, your Improvement Plan, and your sign-in sheet. In that Web site, for the online reporting when you submit stuff into that, you will be able to see exactly what you have submitted for your county.

So, if we get, I get questions every now and then, "hey, did you get my After Action Report for XYZ exercise?", or if you submitted something and KDEM lost it. Through this Web site, you will be able to log in and see exactly what is on file for your county. Once we get that Web site up and running, we will do trainings on how to use it and how to do the upload. And then once we get that Web site up and going, that will be the only means that we will submit the documentation for the grant.

Right now, between Bret and I, we counted probably 100 different mechanisms to which documentation is coming to us from the counties, and it's just, it's cumbersome. So, we are going to streamline the process and go through online reporting for the exercise documentation.

Estimated time of completion, we do not have a drop-dead deadline yet for when that's going to be launched. We are meeting weekly with the contractor to go over what's being built in for the Web site. And they do know that our

deadline is ASAP. So – but we are meeting weekly with the contractor that hopefully we're going to get that up and going very, very soon.

Slide 37. So, in the meantime until that Web site is up and running, submit your After Action Reports, Improvement Plans and TEPW to the Gmail account at kdem.exercises@gmail.com. Your individual exercise participation form for the EMPG funded staff, those go with your quarterly reports to Bret. Anything that you submit to us before that Web site is up and going, we will go ahead and enter in to the system for you. So, if you have submitted anything between January 1st and now, whenever we get that Web site launched, we will go ahead and upload it into the system for you.

Slide 38. What are we doing with your information? When you guys submitted all this paperwork, it's not just going in to a black hole abyss at KDEM, we are actually using the information. It helps us target training and technical assistance for you. For example, in this past year, Active Shooter has been a very, very popular topic especially in exercises in this last year. So, that helps us identify, maybe we need to bring in some Active Shooter training.

Cyber security is another one. So, it helps us identify and target what we can do to help you to meet your needs as we know what's going on across the state. We also get a lot of request for information from NEMA, from the Governor's Association and other stakeholders that want to know what's happening, what are we doing in Kansas. So that's another way we use your information. EMAP, the Emergency Management Accreditation Program, so the exercise data that's used in those accreditation files and reports, and then also the grant reports and audits.

Slide 39. That is that exercise data table. It was with the handouts that went out. We have to report this quarterly to FEMA. And so, I kind of try to put on the slide here, how we extract the data that you give us and how it gets put in to the data table. So, for each type of exercise, we have to count the number of exercises that happen across the state, for all seven types of exercises. How many of those exercises were included on a TEPW report? How many EMPG funded program personnel you have? How many of those

people participated in exercises and how many exercises they have participated in? The name and the description of the exercise and then if the exercise is aligned to your EOP in your county plans, and then also reporting the number of Improvement Plans, the number of After Action Reports and the progress toward completing those corrective actions. So, that's what's reported quarterly to FEMA.

Slide 40. Some available tools and resources that we're working on. Slide 41, that's kind of a screenshot of our Web site. All of the forms and documents are online on our Web site – the individual quarterly report form, the application if you want to use the real incident for an exercise, and the Improvement Plan and After Action Report templates are out there on our Web site.

The NEXS (the National Exercise Schedule) and CAPS (the Corrective Action Program) that are supported through the HSEEP toolkit, those are still down. So, if you guys need any of HSEEP templates and you can't find them online, just e-mail me and I can send them to you. I've got them all downloaded on to my desktop. So, if you can't find it online, just let me know and I can send it as an e-mail attachment to you.

Slide 42, coming soon, exercise library. This has been a very popular request to have a library of pre-canned exercises that you guys can pull off the shelf and change and adapt to meet your local needs. We're going to put like a card catalog out on the Web site where you can start on a catalog for a type of exercise, capabilities, target audience, objective, scenario. Find one that fits your need, e-mail me, e-mail Keith, and we will reply back to you with the materials that we have in the library.

Slide 43, I have the database for the library built. I'm just trying to clean up the formatting so it's easy to read when we put it out on the Web site. If you have any exercises that you want to share with other people and put in the library, please send me those materials and we will get them put in there. If you have situation manuals, ExPlans, MSEL, evaluation guide templates, player handbooks, anything that you guys have that anybody in the state could

use for an exercise, please send that to us and we will get it in the library to share with others.

Slide 44, we want you to build strong emergency management programs, and your exercises are a piece that can help you do that, again, going back to Terri's example of moving for point A to point B to point C and progressing and moving forward. So, if you are struggling or if you need help, please ask. Ask me, ask Keith, your regional coordinators are another wonderful resource that are out there for you guys. So, again, if you need help, just ask.

Slide 45, just some of our exercise training courses. We do have HSEEP coming up in July and then again in December. Discussion based exercises design, the class in March in Iola- we've got plenty of room in that class. So, please enroll and fill that class. If we don't fill the discussion-based class, we don't have enough people to move on the do the operations-based class. So, please fill those seats and help us get those enrollment numbers up if you know somebody who needs to take those classes.

So, questions that you guys have, Melissa, we're ready to accept questions if you have anybody in queue.

Operator: At this time, in order to ask an audio question, simply press star then the number one on your telephone keypad. Again, that is star then the number one on your telephone keypad. We'll pause for just moment to compile the Q&A roster.

Your first question comes from the line Chuck Magaha. Chuck, your line is open.

Chuck Magaha: Cait and Terri, I just got one question here and that's when you were talking about the Web site and having the contractor put together that Web site where we would upload all those documentations. Well, that's a good idea to me. That shows a point of failure if we only have one place for sending something to. Is there backup servers or whatever that's going to be capturing this? Because I have been caught up into, you know, KDEM has lost my material before.

Cait Purinton: The ...

Chuck Magaha: Have I lost you?

Cait Purinton: No, I'm thinking, I'm processing.

Chuck Magaha: It's OK.

Cait Purinton: Actually, we met with the contactor yesterday and we were kind of having this discussion about who, about ownership of the domain name and the server and everything where all those will be housed.

Chuck Magaha: That's what concerned me. There's (inaudible) ...

Cait Purinton: I mean it's a valid concern but ...

Bret Rowe: Well, keep that in mind, Chuck. We are purposely going offsite with this thing to try to avoid having at being part of the army system because that's been a cause of some of our problems in the past. So, we're hoping that we'll alleviate it. But you're right, we need – that's something for us to keep in mind as we move forward on this and how to have some redundancy built in this. We know that we're going to have to be taking reports from this system. So, we'll have the data that way, but, I mean as for instance if a server crashes or something, we'll have to think about that.

Cait Purinton: Yes. That exercise data table, how it's going to work when you guys upload your reports and stuff into the Web site, we will be able to run reports on our end that will populate that data for data tables so we don't have to manually count that anymore. But that is – I mean, we have another – again, we've been meeting weekly with the contractor and we'll bring that up ask her some more questions about that when we meet next week, but we did talk about it yesterday in our meeting, but we'll talk about it again next week.

Chuck Magaha: OK, great. And the other thing, just – it might be myself, the simple IP that you have on the Web site will not open up on my system here so I was not able to view that. If you can provide that via e-mail, that'd be great.

Cait Purinton: Yes, I can do that.

Chuck Magaha: Other than that, I have no other questions. I appreciate the opportunity to have a conference call.

Terri Ploger: OK, great. Thank you.

Cait Purinton: Thank you.

Operator: And there are no further audio questions.

Terri Ploger: OK. Thank you. We want to stress the appreciation that you did participate with us today. Hopefully, this was a good forum to at least open the dialogue for some of these questions that come up regarding the exercise program. I know that after we're done and we hang up and there will be thoughts and questions that come up later, please, please feel free to contact Cait or Keith Jeffers, myself. Even if you have some question that you think of later, I would like to hear them and we want to make sure that we get those in the frequently asked questions list so that everyone has those available to them.

Again, with that, I don't think there's anything else that we have. I hope that this kind of forum and we really may look at doing this for another occasions as well. I think this is proving to be very beneficial for everyone.

So, with that, I want to say thank you and have a great weekend.

Operator: This does conclude today's teleconference. You may now disconnect.

END