

## ***WMD/State Training Advisory Team (STAT) Charter***

**Purpose:** To assure coordination of comprehensive, multiple modality, culturally competent emergency preparedness and response training in Kansas to first responders, including training regarding the psychological aspects of terrorism.

### **Functions and Duties:**

1. Each member of the STAT shall represent their organization's interests and perspectives regarding emergency preparedness and response training matters.
2. The STAT shall act as the coordinating group for scheduling and implementation of state level training assessments and/or evaluations.
3. The STAT shall conduct an annual review of current emergency preparedness and response training strategies to assure training is coordinated and that required competencies and skills are addressed by the trainings being provided.
4. The STAT may recommend improvements to the training scheduling and delivery process including the use of the KS-TRAIN learning management system.
5. The STAT may recommend new emergency preparedness and response course content based on the organizations' members needs as determined by previous assessments.
6. The STAT may recommend changes to Kansas Administrative Regulations (KARs) and Kansas Statutes Annotated (KSAs) through the Homeland Security Working Group to increase efficiency and effectiveness of training.
7. The STAT shall meet as necessary, but not less than once each 6 months. Meetings may be conducted in person, via telephone, or via other electronic means.
8. The STAT shall publish a written annual summary of meetings and provide a report of programs and actions. This summary shall be distributed to state level agencies and organizations as requested to provide a summary of emergency preparedness and response training activities and general strategic direction for emergency preparedness and response training.
9. The STAT shall maintain and publish the latest guidance documents available relating to standardized recommended curriculum for first responder type.

**Membership:** Each of the entities listed below shall have one voting member of the team.

1. Board of Emergency Medical Services
2. Division of Health, Kansas Department of Health and Environment
3. Division of Environment, Kansas Department of Health and Environment
4. Kansas Bureau of Investigation
5. Kansas Division of Emergency Management
6. Kansas Highway Patrol
7. Kansas State Fire Marshal's Office
8. University of Kansas Fire and Rescue Training Institute
9. Medical Center, University of Kansas, Kansas City, KS
10. Division of Information and Communications, Department of Administration
11. Kansas Law Enforcement Training Center
12. American Red Cross
13. Tribal Entities
14. Kansas Hospital Association

### **Administration:**

1. Staff support for the team shall be provided by the Kansas Highway Patrol.
2. A chairperson shall be elected by the members of the team, and shall serve a term of not more than one year.