

EMPG Guidance for meeting KAR 56-2-2

KAR 56-2-2 Requirement	Instruction
<p>An ordinance or resolution by the local governing body shall be established and provided to KDEM on which: (1) Establishes a disaster agency as required by KSA 48-929 or 48-930 (2) Provides for an appointed coordinator to head the agency (3) outlines the general authority of the agency before, during and after a disaster emergency (4) outlines the basic functions of the agency</p>	<p><i>Submit to KDEM a signed county ordinance or resolution dated after 1994 that is in compliance with KSA 48-929.</i></p> <p><i>The ordinance/resolution must be dated after 1994 because KAR 56-2-2 came into effect in 1994.</i></p> <p><i>A sample resolution is included in this guide.</i></p>
<p>An approved and/or actively working towards approval of a County Emergency Operations Plan (CEOP)</p>	<p><i>The county must have a CEOP approved by KDEM dated after July 2005 OR the county must be currently working with KDEM, or hired a Contractor and will have an approved CEOP prior to September 30, 2010.</i></p>
<p>Participation on the local emergency planning committee (LEPC) as provided for in KSA 65-5703 and the development and coordination of a radiological protection system</p>	<p><i>A representative from emergency management must be represented on the LEPC and attend LEPC meetings and activities.</i></p> <p><i>The county coordinator must be able to coordinate a radiological response using internal or external resources.</i></p>
<p>An active public education program, both through direct public presentations and contacts with the local news media</p>	<p><i>The county emergency manager will promote disaster/emergency preparedness during but not limited to severe weather awareness week and Preparedness Month including, but not limited to:</i></p> <ul style="list-style-type: none"> <i>• Public outreach: article in county newspaper on preparedness; public service announcements</i> <i>• Direct public presentations: presentations to local schools and organizations; partnerships with voluntary agencies for preparedness presentations</i>
<p>An established local exercise program to test the capability of the jurisdiction to implement the CEOP</p>	<p><i>Follow exercise program guidance documents. Documents provided on KDEM website at www.Kansas.gov/kdem</i></p>

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An established on-going local emergency preparedness training program	<i>Emergency management staff will provide documentation (i.e. certificate of training completion) demonstrating participation in emergency management professional development during each training calendar year AND the emergency manager will provide documentation of efforts to work with local first responder, emergency management agencies to coordinate offering at least one multi-disciplinary emergency management training opportunity in the jurisdiction during each calendar year</i>
An established warning and notification system, tested periodically	<i>Complete tests on radio, pagers, call trees, and other equipment, back up equipment, etc. used to warn and notify the public.</i>
Identified mitigation actions necessary to prevent hazards or to lessen their impact	<i>Identified mitigation actions necessary to prevent hazards or to lessen their impact OR an approved and/or actively working towards an approved multi-jurisdiction mitigation plan</i>
Jurisdiction-provided office space and clerical support sufficient to perform the required emergency preparedness functions	<i>Self explanatory</i>
Jurisdiction-provided transportation or reimbursement for private transportation used for official duties	<i>Self explanatory</i>
Jurisdiction-provided portable radio, pager, cellular telephone or other communications arrangement for 24-hour a day notification	<i>Self explanatory</i>
Designated alternate disaster agency head (alternate coordinator)	<i>Designate and provide an alternate emergency management coordinator with contact information to KDEM</i>
A current position description for the coordinator and provided to KDEM	<i>Submit a current position description outlining the duties and responsibilities of the county emergency manager to KDEM.</i>
Obtain, within 24 months of appointment, and maintain certification as an emergency manager from an association or institution identified and published by the KDEM	<i>See KEMA's website for KCEM certification http://www.kema.org/</i>
County resolution adopting NIMS and provided to KDEM	<i>Submit a copy of the county resolution adopting NIMS and stating that NIMS is the standard that will be used responding to a disaster or other emergency.</i>