

The minimum duties the CEPR must perform under EPCRA:

With respect to the LEPCs:

- Designate local emergency planning districts within the state.
- Appoint a LEPC for each planning district
- Supervise and coordinate the activities of each LEPC
- Annually review the local emergency plans developed by each LEPC
- Coordinate proposals for distribution of training grant funds

With respect to the regulated community:

- Receive initial emergency planning notifications
- Receive Emergency Release Notifications
- Receive Material Safety Data Sheets (MSDS) or a list of MSDS chemicals
- Receive the annual Emergency and Hazardous Chemical Inventory of MSDS chemicals
- Receive the Annual Toxic Chemical Release Inventory Report if designated
- Take enforcement action against facility owners/operators who fail to comply with notification and reporting requirements
- Designate additional facilities as subject to Emergency Planning Notification provisions of the law

With respect to the public:

- Establish procedures for receiving and processing public requests for information collected by the CEPR under EPCRA
- Appoint an information coordinator to supervise distribution of collected information to the public.
- Request information from EPA on the health effects of chemicals that EPA has agreed to designate “trade secret”, and ensure that this information is available to the public.

With respect to the EPA:

- Notify EPA of all facilities in the state that have submitted an Emergency Planning Notification or have been designated as subject to the emergency planning process by the CEPR or the governor

Minimum duties CEPR must perform under Kansas Statutes (KSA 65-5722):

1. Carry out all requirements of the federal EPCRA.
2. Provide assistance and advice in establishing policy for the coordination of state agency activities relating to emergency training, preparedness, planning and response.
3. Provide assistance and advice in establishing policy and procedures for chemical release reporting and prevention, transportation, manufacture, storage, handling, and use.
4. Facilitate and advise the division of emergency management, the adjutant general, and others in the preparation and implementation of all emergency plans prepared by state agencies.
5. Facilitate and advise the division of emergency management, the adjutant general, and others in the preparation and implementation of statewide, interjurisdictional, and local emergency plans prepared in accordance with state and federal law.
6. Designate, and revise as necessary, the boundaries of the emergency planning districts in accordance with the federal act.
7. Approve the local emergency planning committee for each emergency planning district.
8. Review reports about responses to disaster emergencies and make recommendations to the appropriate parties involved in the response concerning improved prevention, mitigation, and preparedness.
9. Provide assistance and advice to the division of emergency management and the adjutant general in coordinating, advising, or planning tasks related to community right-to-know reporting, toxic chemical release reporting, management of hazardous substances, emergency planning and preparedness for all types of hazards, and emergency planning and preparedness for all types of disasters.
10. Recommend procedures to integrate, as appropriate, hazardous substance response planning.
11. Provide recommendations and advice to the adjutant general and the secretary of health and environment regarding the adoption of regulations as authorized to carry out the purposes of all state hazard preparedness and planning laws and the federal act.
12. Approve the fees established by rules and regulations of the adjutant general to cover all or part of the total operational costs of implementing the provisions of the federal act.
13. Provide assistance and advice to the division of emergency management and the adjutant general in developing and implementing a plan for regional emergency medical response teams.