



**DEPARTMENT OF THE ARMY**  
HEADQUARTERS KANSAS ARMY NATIONAL GUARD  
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TOPEKA, KS 66611-1263

NGKS-SCSM

01 AUGUST 2022

Memorandum for the Soldiers of the KSARNG

SUBJECT: Sergeants Major Academy Selection Process for the KSARNG

1. References

- a. National Guard Bureau SM-A MOI Enrollment Criteria for Resident (SGM-A R) and Distributed Learning (SGM-A DL) – current TY
- b. 2022 KSARNG ECMP SOP
- c. ATAG Policy Letter #25

2. The LC-CSM will hold, annually, a Sergeants Major Academy (SM-A) Selection Board to identify primary and alternate nominees for the SM-A.

3. The SM-A Selection Board will consist of all current serving KSARNG Command Sergeants Major and DIR Sergeants Major. CSsM and SGsM in attendance will work with their respective CMD Teams and AO's to ensure CMD Teams and Staff at each unit are in agreement on which Soldiers to nominate for the SM-A.

4. Prior to the SM-A Selection Board, MSC/BDE/DIV CSsM will provide their priority nomination list in order of preference for their respective MSC/BDE/DIV.

5. Directorates will be represented by the 69<sup>th</sup> Troop Command, Command Sergeant Major. G1 and HRO will use this list to pre-screen for any flags or issues at State level prior to the OML discussion.

6. Upon completion of primary, alternate fills and OML, document will be signed by the approving authority, the LC-Command Sergeant Major for the KSARNG. The G3 SGM will ensure all nominees are notified for acceptance of SM-A school slot and that packets are submitted to National Guard Bureau per the current Training Year MOI for SM-A selections.

7. Nominees are not considered accepted to the SM-A at NCOLCOE till successful completion of Personal Suitability Screening and acceptance of SM-A Nomination packet by NGB. Nominees who decline to attend SM-A will be removed from the enlisted promotion list for SGM and CSM. LC CMDR is the approving authority for reinstatement criteria and approval to the Promotion Eligibility List.

8. POC for this memorandum is CSM Steven N. Harmon at (785) 646-0037 or [steven.n.harmon.mil@army.mil](mailto:steven.n.harmon.mil@army.mil)

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