



**DEPARTMENTS OF THE ARMY AND THE AIR FORCE  
HEADQUARTERS, KANSAS NATIONAL GUARD  
2722 SOUTHWEST TOPEKA BOULEVARD  
TOPEKA, KANSAS 66611-1287**

NGKS/TAG

1 April 2020

**MEMORANDUM FOR All Kansas National Guard Personnel**

**SUBJECT: TAG Policy Letter #1, Kansas National Guard Open Door Policy**

1. I am honored to be the Commander of the Kansas National Guard. I am available to assist any member assigned to the agency. My intent is not to undermine your chain of command but to provide a resource should you not choose to utilize your chain of command. In almost all cases, your immediate supervisors already have the means to help you solve your problem. Please contact them first and use your chain of command, but know that you can talk to me directly should you have a need for direct assistance from myself.

2. I will personally address any issue surfaced during the open door visit, except pending legal actions. In order to protect the legal rights of all concerned, I cannot discuss matters arising from criminal or adverse administrative investigations.

3. No one in the KSARNG has the authority to turn you away from talking to me. Personnel wishing to see me should contact my front office to ensure my availability. I look forward to assisting any member of the agency who needs my help.

4. The proponent for this policy letter is the State Equal Employment Manager, (785) 646-0025.

A handwritten signature in black ink, reading "David A. Weishaar".

**DAVID A. WEISHAAR, Major General, KSNG  
The Adjutant General**

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