



DEPARTMENTS OF THE ARMY AND THE AIR FORCE

HEADQUARTERS, KANSAS NATIONAL GUARD
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TOPEKA, KS 66611-1263


NGKS/TAG

1 April 2020

MEMORANDUM FOR DISTRIBUTION

SUBJECT: TAG Policy Letter #35, Joint Operations Center (JOC) Personnel Attachment

1. All personnel selected for full-time employment in JOC positions (Military Technicians) at Headquarters Kansas National Guard (HQ KSNG) will be attached for pay, administration and training (Attachment Code A45) to HQ KSNG for a minimum of two (2) years. This allows the individuals to be fully trained and focused on this operation while providing capability for JOC operations on a 24/7 basis.
2. When attaching individuals to HQ KSNG, every effort must be made to ensure each individual remains MOS/AFSC qualified while attached to HQ KSNG. MOS/AFSC compatibility and unit compatibility is subject to HRO approval. This must also be a consideration for any request for extension of this attachment beyond two (2) years.
3. Units may require individuals attached to HQ KSNG JOC to attend specific training (ie., IDT, Annual Training) with their unit of assignment with proper justification. Unit leadership must notify the Director of Military Support (DOMS) or JOC supervisor at least 30 days in advance of the required training.
4. The attachment of individuals to HQ KSNG to man the JOC is an interim solution to ensure meeting current NGB directives for JOC operations until the correct resources are allocated for funding and spaces on any future HQ KSNG manning documents allowing direct military assignment to these positions.
5. Members selected for an appointment in the HQ KSNG JOC will inform their units of their selection and provide them a copy of this policy. Unit administrators will generate the attachment order NLT seven (7) days following notification, and future JOC employees will submit the attachment order to HHD HQ KSNG and HRO prior to in-processing for the full-time JOC position. The Chief of Staff will serve as the final approval authority should there be a conflict between the requirements of the HQ KSNG JOC and the member's military unit of assignment.
6. Point of contact for this memorandum is the Director of Military Support at (785) 646-0356.
7. This policy supersedes TAG Policy Letter #35 dated 30 April 2012.


DAVID A. WEISHAAR, Major General, KSNG
The Adjutant General

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